



**OFFICIAL MINUTES  
REGULAR MEETING OF THE GOVERNING BOARD  
2020-2021  
April 12, 2021 at 6:00 p.m. ZOOM**

**MEMBERS PRESENT:** Donald Shewan Dawn Smith  
Jaswinder Sehota Christine Kerr  
Elham Ghobadi Andy Brown  
Louis Zargi Jean-Charles Dumont  
Suzy Cooper Geneviève Bourgoing  
Michael Newton Moira Paterson  
Richard Fontaine

**REGRETS:** Jessie Kurtz Meagan Murphy  
Jean-Robert Lessard

**ALSO PRESENT:** Paul Conway, Maria Bologna, Nicole Haché, Christian Brosseau, Dean Howie, Anthony Singelis, Malcolm Harper, Dianne Bateman

The Governing Board meeting is being held via ZOOM in order to comply with governmental recommendations regarding the ongoing COVID 19 pandemic.

The meeting was called to order at 6:05 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert. Newly appointed Government University representative Richard Fontaine (Lucie Durand's replacement) was introduced and welcomed to the CCSL Governing Board.

**1) Adoption of the agenda**

It was **MOVED** by Louis Zargi and **SECONDED** by Michael Newton that the agenda be approved.

**MOTION CARRIED UNANIMOUSLY.**

**2) Adoption of previous minutes of March 1, 2021 meeting**

It was **MOVED** by Donald Shewan and **SECONDED** by Andy Brown to adopt the minutes of the regular meeting of the Governing Board of March 1, 2021.

**MOTION CARRIED UNANIMOUSLY.**

### 3) Business Arising from the Previous Minutes of March 1, 2021

There was no business arising.

### 4) Public Question Period

There were no questions from the public.

### 5) Upcoming CEEC Meeting with CCSL Governing Board regarding Quality Assurance

Don Shewan indicated that although we do not know the specific types of questions that the CEEC will be asking at their April 26th meeting, they will be primarily based on the following items:

#### a) IPESA (now referred to as IPESL *Institutional Policy on the Evaluation of Student Learning*)

Don Shewan invited English faculty member Dianne Bateman to speak to this item. She explained that the new policy will be focused on Assessment which is completely connected to student learning and student success. This new policy will not only be instructional, and interactive, but will be supportive and provide materials to help faculty instead of merely offering guidelines. These resources come in the form of current literature, curated sites, links with essential documents such as the College Education Regulations, the CEEC, the Collective Agreement, and where applicable, local examples of the assessment practices that the policy advocates. The committee will be fair and inclusive as it will seek consultation by the College community including all 3 unions. The committee hopes to implement the new policy by January 2022.

#### b) Student Success

Don Shewan invited Christian Brosseau to speak to this item. Christian explained that the College has been tasked by the MEES to create its Policy on Student Success. This task falls directly inline with our mission. A committee was created in November 2020 with a high presence of students (4).

The definition of Student Success was derived by the students as is as follows: Student success is defined as a holistic sense of fulfillment through the prioritization of student development, growth, positive outcomes, and progress towards a student's individual goals.

#### **Guiding principles**

- Student Centered Teaching
- Accessibility and Equity
- Healthy and Effective Learning Environment
- Quality Teaching and Leadership
- High and Measurable Standards

### **Indicators**

- Evolution of the student population
- Global First-semester success rate
  - o Gen Ed vs Specific
  - o Pre-U vs Tech
- Third semester retention
  - o Program retention
  - o College retention
- Graduation rate

### **Timeline**

- April 2021: Alignment Regular Day and Continuing Education Sectors Discussion on General Orientations
- May 2021: Defining Orientations and discussion on desired outcomes
- June 2021: Defining Desired Outcomes
- August 2021: Inventory of current and needed practices
- September 2021: Defining Actions, Results and tracking
- November 2021: Campus-wide consultation

#### c) Strategic Plan

Don Shewan spoke to this item and explained that there is one Strategic Plan for the Regional level, but that each Constituent College must identify developmental goals. A SWOT analysis was conducted by the local taskforce with over 1000 student responses and they are now working on how to compile the results. The College is now seeking external support for neutrality and lack of bias in summarizing responses.

#### **6) Update on Finances (information item)**

Don Shewan invited Paul Conway to speak to this item. Paul reviewed the revenue structure which is based on the FABRES model (government allocation and locally generated revenues). He also presented the expense structure report which he would hope to serve as a briefing document to be updated on an annual basis for all Governing Board members. Patrizia will send out the expense structure report as this was not distributed prior to this meeting.

#### **7) Varia**

Don Shewan asked that any questions pertaining to the CEEC April 26th visit be sent to Patrizia Polifroni.

#### **8) Adjournment**

There being no other business, it was **MOVED** by Louis Zargi that the meeting be adjourned at 7:30 p.m.

Dawn Smith  
Chairperson

Patrizia Polifroni  
Recording Secretary